

# Mobile Sync for Webmail: Android

Please Note: Although Android runs on many different mobile devices, the set-up instructions remain pretty similar. Also, and before adding any sync service, you should consider backing up your existing data.

1. Click your phone's **Settings** icon, then find and click **Accounts & Sync**



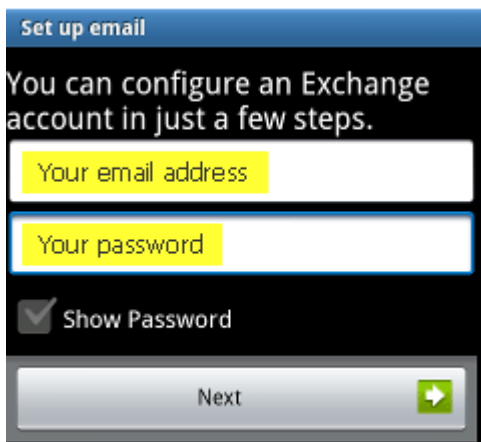
2. Click the **New Account** or **Add Account** button



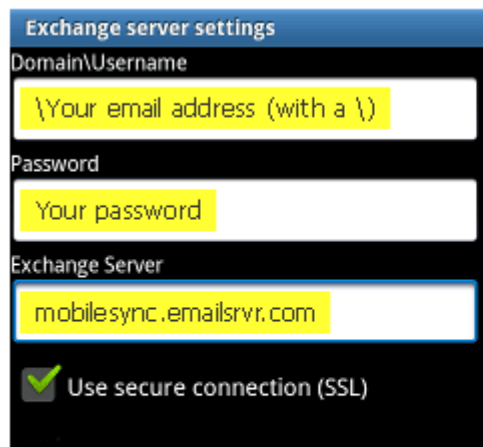
3. Select the **Corporate** or **MS Exchange** account. Note some devices only allow 1 of these accounts.



4. Enter your **Email Address** and **Email Password**. Then click **Next**.

A screenshot of an Android phone's 'Set up email' screen. At the top is a blue header with the text 'Set up email'. Below the header is a black background with white text that reads 'You can configure an Exchange account in just a few steps.' There are two input fields: the first is labeled 'Your email address' and the second is labeled 'Your password'. Below the password field is a checkbox with a checkmark and the text 'Show Password'. At the bottom is a grey button with the text 'Next' and a green arrow pointing to the right.

5. The following screen may differ considerably depending on your device. Remember to leave **Domain** **Blank** (the blank domain on left requires a slash \ before your email address). The **Server** value is **mobilesync.emailsrvr.com**



Exchange server settings

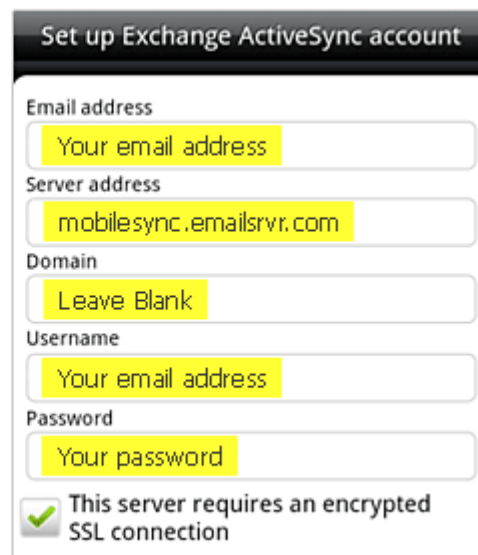
Domain\Username  
Your email address (with a \)

Password  
Your password

Exchange Server  
mobilesync.emailsrvr.com

☒ Use secure connection (SSL)

or



Set up Exchange ActiveSync account

Email address  
Your email address

Server address  
mobilesync.emailsrvr.com

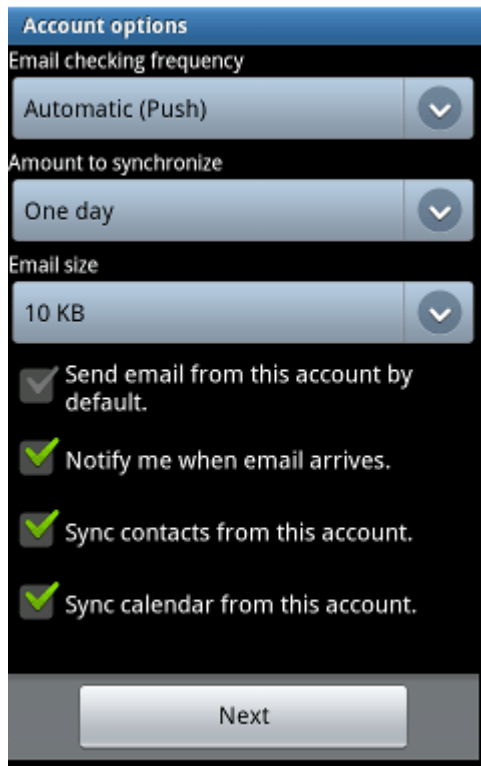
Domain  
Leave Blank

Username  
Your email address

Password  
Your password

☒ This server requires an encrypted SSL connection

6. The next screen allows some account settings to be changed. These can also be changed later so if you're unsure just keep the default settings.



7. Finally, enter a name for the account and your display name and click **Done**.

